

- Identify the problem rather than giving the solution.
- Avoid mentioning technical issues - example: this button does not work.

What's the issue/problem/improvement?

Parliamentary Procedure for Board Members

Host and Co-host are not able to raise their hand in a meeting or webinar.

Does not allow to raise immediate attention from the Chair.
Suggestion: Add a different Hand for Point of order

Voting features: Vote using a feature and display the tally on a tile in the Gallery view and generate a report

Order of raised hand: to know who is first

Calling in

Board Members that call in can't be promoted to Panelist

Webinar meeting passcode has letters in it, dial-in attendees cannot enter the meeting since they can only dial numbers

Tracking data for Meeting Attendees

Improve report of attendees. Tracking for training webinar completion

Need feature that allows attendees to see list of panelists, even ones without camera on

Improve report of tracking how many people are using a given interpreter during webinars.

Public Participation

Collect information of attendees.
Suggestion: creating a public comment feature with option that generates a speaker card

Built in timer for public comment.
Suggestion: adding a tile in the Gallery view with the countdown

For those that dial-in are not able to be assigned to a specific language translator, currently, not an option.

Hosting feature

Alternate Host to start the meeting if chair is late (not under same Zoom lic.) or absent (specific to webinars)

Ask for host key feature for webinars

Moderator ability to hard mute all participants, even panelists.

Locking the tiles in the Gallery view (to avoid any move)

Add a "Recess" features: Mute and turn off cameras and display a countdown

Anything else

Possibility to have a disclaimer pop-up at the beginning of the meeting

add branding options of the view